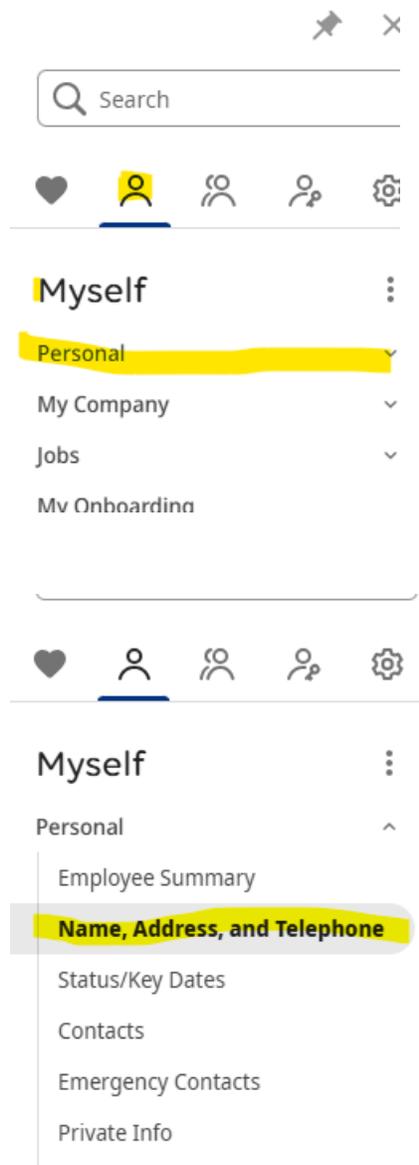


**Navigation: Menu > Myself > Personal > Name, Address, and Telephone**

1. From the **Name, Address, and Telephone** page, select **Edit**. The **Change Name, Address, or Telephone** page appears.
2. Enter an effective date. Changes can be future dated.
3. Enter your name, address, telephone, and email.
4. If the **Quick Address Search** box is visible, start to enter your address and select the desired address from the list
5. In the address section, select the Finder icon next to the County field available for U.S. addresses to automatically update the field.
6. Select **Save**. The **Name, Address, and Telephone** page appears with the new information



help

## Things I Can Do

For This Page

[Change Name, Address, or Telephone](#)

[Add Alternate Phone Number](#)

For This Tab Set

[Add Contact](#)

[Add Emergency Contact](#)

[Change Private Information](#)

[Voluntary Self-Identification of Disability](#)



save



cancel



print



help

Preferred first

Former last