

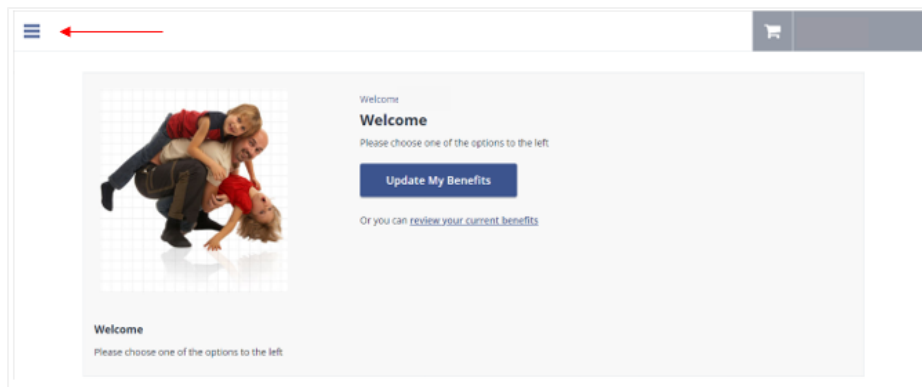
Need to Update Your Beneficiary Designations?

Have you had a divorce, marriage or birth recently? When was the last time you reviewed your beneficiary designations? Now is the best time to check or update your beneficiary designations for:

- Company-paid basic life insurance and employee-paid supplemental life insurance through Voya
- Arcwood Environmental 401(k) plan through Empower
- Health Savings Account through Optum Bank

Voya Life Insurance

If you would like to update your beneficiary designations for life insurance, please visit [UKG](#). Log in using your SSO credentials. Use the path: Myself → Benefits → Manage My Benefits. Click the button on the left (image below) to expand your options. Click on Profile → My Beneficiaries. Enter in your update.



Retirement Savings Plan / Health Savings Account

To update your retirement savings and Health Savings Account beneficiaries, log in to your Empower 401(k) account at www.EmpowerMyRetirement.com. On the right hand side, click on View/Edit Beneficiary Information and enter in your update.

For HSA, click on your HSA account on the left hand side under Empower Accounts. Then click on 'visit website.' This will link you to Optum Bank. Select Manage Beneficiaries and enter in the update.

Still have questions? Please contact HR Services at 317-390-3148 or HRS@arcwoodenviro.com for assistance.

